

Department of Community and Children's Services

Clare Chamberlain

Interim Executive Director of Community and Children's Services



**Crescent House Residents
Condition Survey**

Email Jason.hayes@cityoflondon.gov.uk

Date 22 May 2023

Dear Resident,

I am writing to inform you about the windows inspection and survey for Crescent House.

The survey is an important part of ensuring that the project team has the most up to date condition of the windows in Crescent House and that we can identify as many repairs as practically possible.

In order to complete this survey, City of London has commissioned Hallas & Co West to undertake internal surveys of the windows and, external surveys via abseil.

Hallas & Co West will start these surveys from 29th May and aim to complete the surveys by the 21st July 2023. The external surveys will start on 12th June and internal surveys from 3rd July.

These surveys are vital in understanding the present condition of the windows and I would like to thank you in advance for your cooperation and support in completing these important surveys.

Yours sincerely

Jason Hayes

Head of Major Works

